

THE AGGIE EXPRESS

Calendar 2023-2024

August 8	School Bond Election
August 21 & 22	Two Teacher Professional Development days
August 22	Elementary & Secondary Open House
August 24	First Student Day – Full day
September 1	No School
September 4	Labor Day – No School
October 10	Evening conferences, 5-8 P.M.
October 12	Students half-day, Conferences 1-3 & 5-8 P.M.
October 13	No School
October 27	End of 1 st Marking Period, Student half-day/Teacher work day
November 7	One Teacher PD day, students off
November 15	No School – Deer Day
November 23 & 24	Thanksgiving Break
Dec. 20 - January 1	Winter Break
January 18	Exams – Student half-day/Teacher work day
January 19	End of Semester – Student half-day/Teacher work day
February 16	No School
March 21	End of 3 rd Marking Period – Teacher & Student half-day
March 22	No School
March 25-April 1	Spring Break
May 24	No School
May 27	Memorial Day Observance – No School
June 5	Exams – Student half-day/Teacher workday
June 6	Exams - End of Semester – Student half-day/Teacher workday (Last Day of School)

BOND FACTS

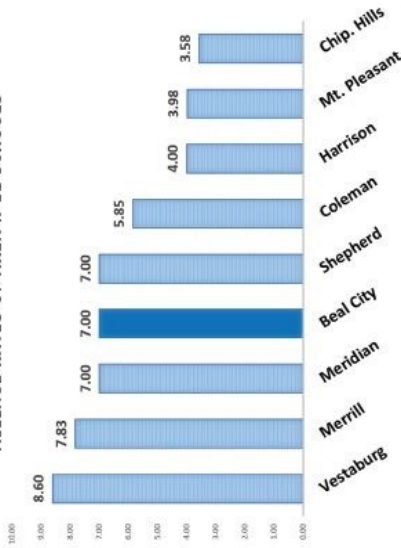
\$11 FUNDS
MILLION GENERATED

0.0 MILLAGE RATE INCREASE
OVER CURRENT LEVY

\$0.00 ADDITIONAL COST

Tax Rate Comparison

MILLAGE RATES OF AREA K-12 SCHOOLS



Remodeled and modernized classrooms



Promoting a world-class learning environment

Voting Locations

- Gilmore, Isabella & Vernon Townships vote at Isabella Township Precinct
- Deefield & Union Townships vote at Deefield Township Precinct
- Nottawa Township votes at Nottawa Township Precinct

Voting is open from 7 AM - 8 PM Tuesday Aug. 8, 2023

Voter Registration

You may register to vote at a Secretary of State's office or local Township Clerk's Office. The last day to register to vote is July 24, 2023.

Absentee Ballots Absentee Ballots available at your local Township Clerk's Office beginning June 29, 2023.

Who Can Vote? Every registered voter who lives in Beal City Public Schools District, whether a property owner or not, is eligible to vote.



For further information, please contact:

William Chilman, Superintendent
wchilman@bealcityschools.net
Phone: (989) 644-3901 | www.bealcityschools.net



See Building Plans



Watch Video

BEAL CITY PUBLIC SCHOOLS



2023 BOND

Don't forget to vote BY:

TUESDAY, AUGUST 8, 2023



NO INCREASE in existing millage rate

Current

7.0

If bond passes

7.0

HIGHLIGHTS OF THE 2023 PROPOSED PROJECTS



INSTRUCTIONAL FACILITY

- Three additional modern classrooms
- Addition to the cafeteria
- Commons area expansion/renovation
- Restroom expansion/renovation
- Science lab and older classrooms remodeled & modernized
- Classroom technology, computers, projection and interactive devices
- Classroom furniture/seating
- Ancillary services office remodeled
- Elementary & Secondary teacher workrooms renovation
- Playground site upgrades

ARTS & ATHLETICS

- Stage area remodel
- New stage lighting, acoustics and curtains
- New stage storage areas
- New field house with ADA accessible sidewalks at the sports complex
- Football field recrowned
- Practice field relocation
- Running track replacement

SAFETY & SECURITY

- Additional door access controls
- Additional security cameras in & around the building
- Upper parking lot / back parking lot replacement/ expansion with additional lighting

TRANSPORTATION

- Three new buses
- Bus garage addition
- Bus parking replacement/expansion at the bus garage

INFRASTRUCTURE & EFFICIENCY

- New air conditioning throughout the building for better air quality & climate control
- Electrical, mechanical, and plumbing updates per code

Frequently Asked Questions

Q. How can the school district complete this bond proposal without increasing the present bond millage rate of 7.00 (year)?

A. Each year the bond millage rate is recalculated based upon the school district's new taxable value figure and the bond payment required in the upcoming year. Due to the repaying of prior outstanding bonds along with taxable value growth, it is estimated that the bond millage rate required to pay the existing bond payments will decline allowing this proposal to be funded without having to change the present bond millage rate of 7.00 (year).

Q. Is the bond millage rate estimated to be the same for the entire life of the bond proposal?

A. No, the bond millage rate is estimated to remain at 7.00 mills through 2027, thereafter it is estimated to decline due to bond repayment and taxable value growth.

Q. Does the recent windmill construction provide an opportunity for the completion of school district capital improvements without having to increase the present bond millage rate of 7.00 mills?

A. Yes. The recent construction of windmills within school district boundaries has increased the taxable value available.



School Bond Proposal Language

Shall Beal City Public Schools, Isabella County, Michigan, borrow the sum of not to exceed Eleven Million Dollars (\$11,000,000) and issue its general obligation unlimited tax bonds therefor, in one or more series, for the purpose of:

erecting, furnishing, and equipping additions to school facilities; remodeling, furnishing, and refurbishing and equipping and re-equipping school facilities; acquiring and installing instructional technology; erecting, equipping, preparing, developing, and improving athletic fields and facilities, playgrounds, sidewalks, parking areas, driveways, and sites; and purchasing school buses?

Bond Proceeds

CANNOT

be used, by law, for:

- General operating expenses and maintenance
- Classroom textbooks or educational materials
- Administration, professional or support staff benefits, salaries and/or wages

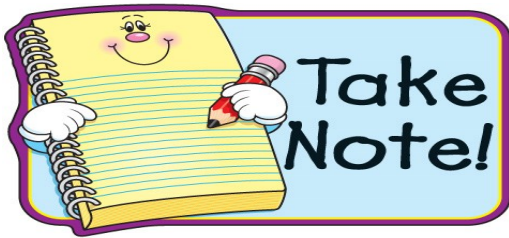
Why Now?

Without increasing the current tax rate we can significantly improve our school because of the wind turbines' impact on property values. The wind turbines depreciate fast in the first 10 years. The time to act is now to receive the most significant benefit.

Expand lunchroom for more seating



ZERO MILL INCREASE | VOTE BY Tuesday, August 8th



Safe Drinking Water Act

Act 399 PA Michigan Safe Drinking Water Act R325.10416 Beal City Schools. To all faculty, staff, students, and parents/legal guardians: Beal City Public Schools has a water sampling compliance available for review in the Administration Office. Please contact Jason McDonald to review it.

Communicable Disease and Pest Policy

In keeping with the Michigan School Head Lice Prevention and Control Policy, a section of the elementary student handbook regarding lice, states that we do not do pre-planned "all school" head lice checks. Any student with live lice may remain in school until the end of the school day. Children will be allowed to ride the school bus home. Immediate treatment at home is advised. The student will be readmitted to school after treatment and examination. If, upon examination, school personnel find no live lice on the child, the child may reenter school. Parents should remove nits daily and treat if live lice are observed. When a member of the school staff suspects a child is infested with head lice, there are specific procedures that will be followed. This policy has been approved by the Michigan Department of Community Health (MDCH) and the Michigan Department of Education (MDE). If you have any questions regarding this policy, please consult the student handbook or call the elementary office at 644-2740.

Notice of Nondiscrimination and Grievance Procedures

The Board of Education does not discriminate on the basis of race, color, religion, national origin or ancestry, age, sex, marital status, or handicap in the admission to, access to, participation in, benefits of, or employment in its programs or activities as provided by district policy and in compliance with federal and state law.

Further, it is the policy of this District to provide an equal opportunity for all students, regardless of race, color, creed, age, disability, religion, gender, ancestry, national origin, place of residence within the boundaries of the District, or social or economic background to learn enough through the curriculum offered in this district.

Any person who believes that s/he has been discriminated against or denied access to programs or services may file a complaint which shall be referred to as a grievance with the District's Civil Rights Compliance Officer, William C Chilman IV at 644-3901, or emailing him at wchilman@bealcitieschools.net.

FERPA

Beal City Public Schools would like to inform parents and the community about information that cannot be released under the Family Education Rights and Privacy Act, known as FERPA.

FERPA is a federal law that governs the disclosure of “personally identifiable information” from a student’s “education records”. FERPA generally prohibits schools from having “a policy or practice of permitting the release of educational records (or personally identifiable information contained therein...) of students without the written consent of their parents. FERPA applies to all public schools that accept federal funding, including K-12 schools, colleges and universities.

FERPA protects student education records and the personally identifiable information contained in an education record. FERPA does not apply to police departments or other public bodies. FERPA defines “personally identifiable information” to include “information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty.”

FERPA defines education records as all records – paper and computerized – that pertain to a student and that the school maintains. Education records include a range of information about a student that is maintained in schools in any recorded way, such as: handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche. Examples include, but are not limited to: date and place of birth, parent/guardian addresses, grades, test scores, courses taken, special education records, disciplinary records, attendance, and personal information such as a student’s ID, picture, or other information that would make it easy to identify or locate a student.

As such, any information that is contained in a school or district investigation that results in student discipline becomes part of a student’s disciplinary record and is, therefore, protected under FERPA, as is the student’s attendance at school. Further, the Michigan Legislature has recognized that FERPA protected records are not “public records” and not subject to a Freedom of Information Act request. Education records under FERPA are expressly exempted from disclosure under FOIA.

Asbestos Management Plan available for review

Our school district has conducted an extensive asbestos survey of all of our buildings. Based on the finding of this inspection, a comprehensive management plan was drafted. This plan details the response actions that the district will be taking regarding asbestos containing materials found in our buildings.

This plan is available for inspection at our offices without cost or restriction during normal business hours. If you desire to have a personal copy, please notify the main administrative office and it will be supplied to you within 5 working days at a cost of \$.30 per page.

Our main administrative office is located at: 3180 W Beal City Rd. Mt. Pleasant, MI 48858.

We endeavor to make our schools a safe place in which students can learn. Our procedures for dealing with this problem reflect that concern. Please let us know if we can answer any questions.



Beal City Schools would like to welcome Aspen Smith as our newest Social Studies Teacher. Aspen graduated from CMU where she double majored in Secondary Education Social Studies with a focus in Political Science and History.

Aspen is the middle child of three sisters. Her older sister is studying to become a physician's assistant and currently spends her time driving ambulances. Her younger sister is an incoming freshman in college who is committed to Olivet for Softball and has been deciding between majoring in criminal justice or psychology. Her father is well known around the mid-Michigan area

for dedicating his time teaching kids how to play softball and baseball and her mother spends her days helping elderly people.

Aspen's favorite food changes from day to day but a shrimp chimichanga from Aztecas is definitely in the running! Her favorite sports are softball, volleyball, and pompom, although she enjoys watching all sports. She enjoys going to the gym, trying new foods and restaurants, and learning new things. Aspen has traveled all over the United States as her family always plans a secret destination vacation for the week of the 4th of July. Her favorite places were Savannah and Tybee Island, Georgia. It was breathtaking. The calm beach, the wildlife, the florals, and the rich history. It is a place she would love to revisit. The mountains of Tennessee that she sees every year when she visits family is a very close second.

We are very excited to have Aspen join our staff here at Beal City Public Schools. Welcome, Aspen!



Beal City Schools would like to welcome Krystal Haring as the Administrative Secretary for Beal City Schools. Krystal graduated from Farwell High School and obtained an associate degree in business management from Mid Michigan College and is currently pursuing a Bachelor's/Master's degree online from Purdue University.

Krystal's husband is Mike Haring. He is a heavy equipment & crane operator. They just celebrated their 12th anniversary. They have 2 daughters currently attending Beal City Public Schools. Hayden is going into 1st grade and Ava is going into 6th grade. Their son Jeffrey is going into his senior year at Clare Public Schools. Rounding out their family is a German Shepherd named Chief.

Krystal loves to cook and experiment with new recipes. She is an avid reader and crime podcast enthusiast. She enjoys spending time on the boat with her family and water skiing in the summer as well as downhill skiing in the winter. Krystal loves traveling anywhere, whether it's a day road trip, skiing in Colorado, or swimming in Florida in the winter. Krystal and her family are planning a trip to Scotland one day soon!

We are very excited to have Krystal here at Beal City Public Schools. Welcome, Krystal!

Board Briefs

The following was approved at a regular board meeting on July 17, 2023

- The June 2023 payments of bills as presented: General Fund payments \$1,102,094.12, Hot Lunch payments \$2,831.10. Student Activity Account payments of \$18,584.06, Athletic Fund payments of \$4,540.61, Capital Projects 2021 Checking of \$83,607.80, MILAF transfers of \$150,000.00.
- Start the process of selling the 5 acres of property across the road with the right to refuse all bids.
- Approve the ELA textbook and curriculum recommendation as presented.
- The 2nd reading of the elementary and secondary student handbooks as presented.
- Accept Carrie Smith's resignation as a reading paraprofessional.
- The hiring of Jerry Ward as a bus driver.

To locate the Beal City Board of Education agenda and minutes from the monthly Board meetings, please see the Beal City website. Click on District Info, Board of Education, then click on the Board of Education on the left hand side to receive a menu. From there click on Meeting.

UNIVERSAL FREE BREAKFAST & LUNCH FOR ALL

Michigan public schools will offer free breakfast and lunch to all students starting this fall, making it the fifth state in the US to implement a universal meals program. The initiative, called "Healthy School Meals for All," aims to address food insecurity and improve student concentration and performance, with advocates highlighting the elimination of stigma associated with receiving free and reduced lunch.

Beal City Public Schools will be participating in this program! We will only require money from students who choose to buy ala carte items or purchase second meals. Money must be in their accounts prior to purchase, they cannot charge these extra items. We will still use the computer system for all free meals and extra sales.

FREE/REDUCED APPLICATIONS still need to be filled out to support educational programs for our Aggie students. PLEASE if you think you might qualify or are not sure, fill out the application online ASAP at: <https://bealcity.familyportal.cloud>

Any questions contact Marci Faber, mfaber@bealcityschools.net.

News from the Aggie Cafe:

2023-2024:

- BREAKFAST AND LUNCH MEALS ARE FREE FOR ALL STUDENTS!!!
- Families still need to fill out free/reduced applications for educational funding
- We hold monthly fun event days

Elementary:

- New menu items: Tangerine chicken and BBQ philly cheesesteak sub
- Second weekly choices: deep dish pizza, chicken nuggets or corn dog nuggets
- All meals come with fruit, vegetables and milk.
- NEW: All of our hot vegetables will be roasted and seasoned!

MS/HS:

- New menu items: Hawaiian chicken & pineapple bowl and Korean BBQ philly cheesesteak sub
- Daily meal options: Chef salad, taco salad, crispy chicken wrap, strawberry parfait, bosco stick or pepperoni pizza
- NEW weekly options:
- Monday-BBQ pulled pork sliders
- Tuesday-Buffalo chicken pizza
- Wednesday-Corndog combo platter (corn dogs, onion rings, mozzarella cheese sticks)
- Thursday-Walking tacos
- Friday-Spicy chicken sandwich
- All meals come with a fruit, daily vegetable from the main line, extra choices from the fruit & vegetable stand and milk.
- NEW: All of our hot vegetables will be roasted and seasoned!
- Things we would like our parents/guardians to consider:
- If possible fill out the free/reduced application online at:
<https://bealcity.familyportal.cloud>
- If possible make payments into your students account online at:
<https://bealcity.familyportal.cloud>.

FREQUENTLY ASKED QUESTIONS ABOUT
FREE AND REDUCED-PRICE SCHOOL MEALS

Dear Parent/Guardian:

Children need healthy meals to learn. Beal City Schools offers healthy meals every school day. Breakfast costs [\$2.25]; lunch costs [\$4.00]. Your children may qualify for free meals or for reduced-price meals. Reduced-price is [\$0.30] for breakfast and [\$0.40] for lunch. This packet includes an application for free or reduced-price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process

1. WHO CAN GET FREE OR REDUCED-PRICE MEALS?

- All children in households receiving benefits from the Food Assistance Program (FAP), Family Independence Program (FIP), or Food Distribution Program on Indian Reservations (FDPIR) are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals. · Children who meet the definition of homeless, runaway, or migrant are eligible for free meals. · Children may receive free or reduced-price meals if your household's income is within the limits of the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced-price meals if your household income falls at or below the limits on this chart.

FEDERAL INCOME ELIGIBILITY CHART for School Year 2022-2023

Household Size Annually Monthly Weekly

1 25,142 2,096 484
2 33,874 2,823 652
3 42,606 3,551 820
4 51,338 4,279 988
5 60,070 5,006 1,156
6 68,802 5,734 1,324
7 77,534 6,462 1,492
8 86,266 7,189 1,659

Each additional person: 8,732 728 168

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail Sara Millerov 989-644-3901.

3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Use one Free and Reduced-Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Marci Faber, 3180 W. Shore Dr., Mt. Pleasant, MI 48858.

4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you received carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact Marci Faber: mfaber@bealcityschools.net or 989-644-3901 ext. 2319. immediately.

5. CAN I APPLY ONLINE? Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit <https://bealcity.familyportal.cloud> to begin or to learn more about the online application process. Contact Marci Faber: mfaber@bealcityschools.net or 989-644-3901 ext. 2319 if you have any questions about the online application.

6. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year, through October 6, 2023. You must send in a new application unless the school told you that your child is eligible for the new school year. If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.

7. **I GET WIC. CAN MY CHILDREN GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced-price meals. Please send in an application.

8. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes. We may also ask you to send written proof of the household income you report.

9. **IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced-price meals if the household income drops below the income limit.

10. **WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: William Chilman 3180 W. Beal City Rd, Mt. Pleasant, MI 48858. wchilman@bealcityschools.net or 989-644-3901.

11. **MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced-price meals.

12. **WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime occasionally. If you have lost a job or had your hours or wages reduced, use your current income.

13. **WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT?** Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

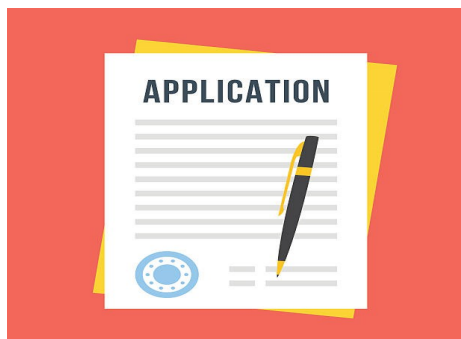
14. **WE ARE IN THE MILITARY, DO WE REPORT OUR INCOME DIFFERENTLY?** Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

15. **WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY?** List any additional household members on a separate piece of paper and attach it to your application. Contact Marci Faber: mfaber@bealcityschools.net or 989-644-3901 ext. 2319. to receive a second application.

16. **MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for Food Assistance Program (FAP) or other assistance benefits, contact your local assistance office https://newmibridges.michigan.gov/s/isd-partnershiplanding?language=en_US. If you have other questions or need help, call 989-644-3901.

Sincerely,

Marci Faber



HOW TO APPLY FOR FREE AND REDUCED-PRICE SCHOOL MEALS

Please use these instructions to help you fill out the application for free or reduced-price school meals. You only need to submit one application per household, even if your children attend more than one school in Beal City Schools. The application must be filled out completely to certify your children for free or reduced price school meals. Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact Marci Faber, mfaber@bealcityschools.net or 989-644-3901. **Apply online at:** <https://bealcity.familyportal.cloud>

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE PAPER APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE

12

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include ALL members in your household who are:

- Children age 18 or under AND are supported with the household's income;
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth;
- Students attending Beal City Schools regardless of age.

A) List each child's name. Print each child's name. Use one line of the application for each child. When printing names, write one letter in each box. Stop if you run out of space. If there are more children present than lines on the application, attach a second piece of paper with all required information for the additional children.

B) Is the child a student at Beal City Schools, Mark 'Yes' or 'No' under the column titled "Student" to tell us which children attend Beal City Schools. If you marked 'Yes,' write the grade level of the student in the 'Grade' column to the right.

C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are ONLY applying for foster children, after finishing **STEP 1**, go to **STEP 4**.

Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.

D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and complete all steps of the application.

STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN SNAP, TANF, OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP).
- Temporary Assistance for Needy Families (TANF).
- The Food Distribution Program on Indian Reservations (FDPIR).

A) If no one in your household participates in any of the above listed programs:
• Leave **STEP 2** blank and go to **STEP 3**.

B) If anyone in your household participates in any of the above listed programs:

- Write a case number for SNAP, TANF, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact: your local program site.
Go to **STEP 4**.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

How do I report my income?

- Use the charts titled "**Sources of Income for Adults**" and "**Sources of Income for Children**," printed on the back side of the application form to determine if your household has income to report.
- Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.
 - Gross income is the total income received before taxes.
 - Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write "0" or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.

3.A. REPORT INCOME EARNED BY CHILDREN

A) Report all income earned or received by children. Report the combined gross income for ALL children listed in STEP 1 in your household in the box marked "Child Income." Only count foster children's income if you are applying for them together with the rest of your household.
What is Child Income? Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.

3.B. REPORT INCOME EARNED BY ADULTS

Who should I list here?

- When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, even if they are not related and even if they do not receive income of their own.
- **Do NOT include:**
 - People who live with you but are not supported by your household's income AND do not contribute income to your household.
 - Infants, Children and students already listed in **STEP 1.**

B) List adult household members' names. Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." Do not list any household members you listed in STEP 1. If a child listed in **STEP 1** has income, follow the instructions in **STEP 3, part A.**

C) Report earnings from work. Report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income.

What if I am self-employed? Report income from that work as a net amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.

D) Report income from public assistance/child support/alimony. Report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the cash value of any public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.

E) Report income from pensions/retirement/all other income. Report all income that applies in the "Pensions/Retirement/ All Other Income" field on the application.

F) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in **STEP 1** and **STEP 3.** If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced-price meals.

G) Provide the last four digits of your Social Security Number. An adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled "Check if no SSN."

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced-price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) Print and sign your name and write today's date. Print the name of the adult signing the application and that person signs in the box "Signature of adult."

C) Mail Completed Form to: Beal City Schools, 3180 W. Beal City Rd., Mt. Pleasant, MI 48858.

D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced-price school meals.

INSTRUCTIONS

Sources of Income

Sources of Income for Children	
Sources of Child Income	Example(s)
- Earnings from work	- A child has a regular full or part-time job where they earn a salary or wages
- Social Security - Disability Payments - Survivor's Benefits	- A child is blind or disabled and receives Social Security benefits - A Parent is disabled, retired, or deceased, and their child receives Social Security benefits
- Income from person outside the household	- A friend or extended family member regularly gives a child spending money
- Income from any other source	- A child receives regular income from a private pension fund, annuity, or trust

Sources of Income for Adults		
Earnings from Work	Public Assistance / Alimony / Child Support	Pensions / Retirement / All Other Income
- Salary, wages, cash bonuses - Net income from self-employment (farm or business) If you are in the U.S. Military: - Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) - Allowances for off-base housing, food and clothing	- Unemployment benefits - Worker's compensation - Supplemental Security Income (SSI) - Cash assistance from State or local government - Alimony payments - Child support payments - Veteran's benefits - Strike benefits	- Social Security (including railroad retirement and black lung benefits) - Private pensions or disability benefits - Regular income from trusts or estates - Annuities - Investment income - Earned interest - Rental income - Regular cash payments from outside household

OPTIONAL Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity (check one): Hispanic or Latino Not Hispanic or Latino
 Race (check one or more): American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture
 Office of the Assistant Secretary for Civil Rights
 1400 Independence Avenue, SW
 Washington, D.C. 20250-9410

fax: (202) 690-7442; or
 email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Do not fill out For School Use Only

Annual Income Conversion: Weekly x 52, Every 2 Weeks x 26, Twice a Month x 24 Monthly x 12

Total Income

How often?			
Weekly	Bi-Weekly	2x/Month	Monthly
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Eligibility:		
Free	Reduced	Denied
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Household Size

Categorical Eligibility

Determining Official's Signature

Confirming Official's Signature

Date

Verifying Official's Signature

Date